



Encompass

Encompass Group Privacy Policy for Recruitment

Below you will find the basic information about the processing of your personal data for recruitment purposes.

By submitting your application, you are consenting to Encompass Group Limited (and any of its associated Companies; Termate Limited, kA Testing Facility Limited or 3 Phase Design Limited) holding and using the information in accordance with this policy.

The personal data you provide in your application and as part of the recruitment process will only be held and processed for the purpose of the selection process and in connection with any subsequent employment or placement. You will only be asked to provide special categories of personal data (sensitive data) if this is required by law. We do not share your data with any third parties as part of the recruitment process, except for circumstances in which we have been asked to provide the information for legal or regulatory purposes or when we are preventing fraud or loss.

Data Access

Only the relevant persons dealing with the requirement to fill open positions within Encompass Group (and its associated Companies) will have access to your stored data.

Data Retention

Unsuccessful applicant data will be held by us for a period of six months before being destroyed/deleted.

For successful applicants, data will be held and processed in accordance with the policy on data protection set out in the Encompass Group Employees Handbook.

You have a right to access your information; if you would like to request a copy of your information or would like to change the information we hold about you please contact us at applications@encompass-group.co.uk

Providing information to us

If you give us information on behalf of someone else (e.g. contact information for a referee), by applying and accepting these conditions you are confirming to us that you have permission to share their details with us and that they are aware of the contents of this privacy policy and do not have any objection to our processing their information in accordance with this policy.

